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**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

To: Carl Mills, a citizen of the Town of Brownfield, County of Oxford, State of Maine.

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Brownfield, in said County, qualified by law to vote in Town affairs, to meet in the Brownfield Town Office in said Town on Tuesday, the 7th day of June 2011 A.D. from 9:00 A.M. until 8:00 P.M. for the election of Town Officials and the vote on any referendum questions. The polls will open as soon as Article 01 has been acted upon. All other articles, beginning with Article 02, will be voted upon at the Brownfield Community Center in Brownfield, Maine on Wednesday, the 8th day of June 2011 A.D. at 7:00 P.M.

This meeting was called to order by Town Clerk, Wanda Bartlett, at 9:00 A.M. and the following Articles were acted upon.

ARTICLE 01: To elect a Moderator to preside at said meeting who will follow the Rules of Procedure from the Maine Moderators Manual.

The floor was opened for Nominations and Robert Wallstrom was nominated, elected and sworn in as Moderator. The Polls were then opened for voting. There were 99 votes cast in this Election out of a possible 1,133 registered voters. Meeting was then recessed until 7:00 P.M. on Wednesday, June 8th at the Brownfield Community Center.

Moderator Robert Wallstrom reconvened the Town Meeting at 7:00 P.M. on Wednesday, June 8th and read the results from the June 7th elections and a copy is available at the Town Office for review. The following articles were then acted upon.

ARTICLE 02: To see if the Town will vote to dispense with the check list.

Moved and seconded. Article carried as written.

ARTICLE 03: To see if the Town will vote to authorize the Selectmen to appoint all necessary Town officials in accordance with 30-A MRSA 2601.

Moved and seconded. Article carried as written.

{ All department payroll requests are proposed with a three percent (3%) cost of living adjustment except for the Selectmens' stipend. }

ARTICLE 04: To see if the Town will vote to raise and appropriate the sum of \$35,387 for the Deputy Clerk/Clerical Assistant position. This amount represents an increase from 30 to 40 hours per week.

Deputy Clerk/Clerical Assistant	\$ 23,608
Health Insurance	9,265
Retirement	708

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

FICA Share	1,806
TOTAL PROPOSED	\$ 35,387

Budget Committee Recommendation = \$35,387 (1-5-1)

Selectmen Recommendation = \$35,387 (1-1-1)

Moved and seconded. A motion was made and seconded to vote on this article by written ballot. Article failed by written ballot with 66 voting No and 33 voting Yes.

ARTICLE 05: To see if the Town will vote to raise and appropriate the sum of \$3,055 which includes an additional 250 hours for the upcoming fiscal year for the Deputy Clerk/Clerical Assistant position. (If ARTICLE 04 passes, this Article will be passed over.)

Budget Committee Recommendation = did not vote

Selectmen Recommendation = \$3,055 (3-0-0)

Moved and seconded. A motion was made to amend this article to change Deputy Clerk/Clerical Assistant to Office Personnel. Article carried as amended with \$3,055 being raised and appropriated.

ARTICLE 06: To see if the Town will vote to raise and appropriate the sum of \$119,838 for the Town Administration Payroll and Benefits. (If ARTICLE 04 passes, the amount of this Article would be reduced to \$100,777.)

Selectmen	\$ 6,500
Town Administrator	32,136
Overtime for Town Administrator	1,000
Clerk/Tax Collector/Treasurer	32,926
Deputy Clerk/Clerical Assistant	17,706
Registrar	2,000
Code Enforcement Officer	0 (Moved to ARTICLE 11)
Health Insurance	18,530
Retirement	1,982
FICA Share (7.65%)	7,058
TOTAL PROPOSED	\$ 119,838

Budget Committee Recommendation = \$100,777 (1-5-1)

Selectmen Recommendation = \$100,777 (1-1-1)

Budget Committee Recommendation = \$119,838 (5-1-1)

Selectmen Recommendation = \$119,838 (3-0-0)

Moved and seconded. A motion was made and seconded to amend all payroll articles to remove the 3% cost of living raise. A motion was made and seconded to vote on this amendment by written ballot. Amendment carried by written ballot

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

with 62 voting Yes and 32 voting No. Article then carried as amended with \$117,162 being raised and appropriated.

ARTICLE 07: To see if the Town will vote to raise and appropriate the sum of \$74,042 for the **fixed** costs portion of the administrative expenses of the Town.

Insurance – MMA	\$ 34,000
Office Expense	19,000
Custodian	2,430
Plumbing Inspector	100
Fire Warden	100
Health Officer	100
Audit Expense	6,800
Assessment Maintenance	0 (Moved to ARTICLE 11)
Dues	2,400
Computer Licensing (TRIO)	6,455
Security System	500
Website	400
Cemetery Lots	160
Harvest Hills Animal Shelter	1,597
TOTAL PROPOSED	\$ 74,042

Budget Committee Recommendation = \$ 74,042 (7-0-0)

Selectmen Recommendation = \$ 74,042 (3-0-0)

Moved and seconded. Article carried as written with \$74,042 being raised and appropriated.

ARTICLE 08: To see if the Town will vote to raise and appropriate the sum of \$23,700 for the **non-fixed** costs portion of the administrative expenses of the Town.

Ballot Clerks	\$ 1,200
Mileage/Fuel	2,000
Contingency	500
Election Expense	300
Tax Map Update	500
Town Report	1,000
Seminars & Training	700
Legal	2,000
General Assistance	3,500
Computer Expense & Support	3,500
Memorial Flags & Markers	500
Abatements	1,000
Street Lights	7,000

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

TOTAL PROPOSED \$ 23,700

Budget Committee Recommendation = \$ 23,700 (7-0-0)

Selectmen Recommendation = \$ 23,700 (3-0-0)

Moved and seconded. Article carried as written with \$23,700 being raised and appropriated.

ARTICLE 09: To see if the Town will vote to raise and appropriate the sum of \$4,058 for the position of Animal Control Officer.

Animal Control Officer	\$ 2,878
FICA Share (7.65%)	220
Supplies	100
Cell Phone	360
Mileage	500
TOTAL PROPOSED	\$ 4,058

The Selectmen recommend taking \$1,000 from the Animal Control Reserve Account and raising and appropriating \$3,058.

Budget Committee Recommendation = \$ 4,058 (7-0-0)

Selectmen Recommendation = \$ 4,058 (3-0-0)

(Based on the amendment to Article 06 to remove the 3% cost of living adjustment from all payroll articles, the revised amount of this Article is \$3,968.) Moved and seconded. Article carried as amended with \$1,000 being taken from the Animal Control Reserve Account and \$2,968 being raised and appropriated.

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of \$9,394 for the Planning Board.

	Planning Board <u>Request</u>	Selectmen & Budget Committee <u>Recommendation</u>
PB Secretary (450 hours/year)	\$ 4,774	\$ 4,774
FICA Share (7.65%)	365	365
Supplies	150	150
Mileage/Fuel	625	250
Seminars	500	300
Land Use Law Books	180	180
Postage	75	75
Advertising	125	125
Computer Upgrade	500	100
Legal	1,800	2,000
Map Reader Program	300	300
TOTAL PROPOSED	\$ 9,394	\$ 8,619

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

Budget Committee Recommendation = \$ 9,394 (0-7-0)

Selectmen Recommendation = \$ 9,394 (0-3-0)

Budget Committee Recommendation = \$8,619 (7-0-0)

Selectmen Recommendation = \$ 8,619 (3-0-0)

(Based on the amendment to Article 06 to remove the 3% cost of living adjustment from all payroll articles, the revised amount of this Article is \$9,245.) Moved and seconded. A motion was made and seconded to amend the article to raise and appropriate \$8,470. Article carried as amended.

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of \$20,314 for the CEO/Assessing Department.

CEO/Assessor Salary	\$ 17,583
FICA Share (7.65%)	1,231
Training	1,000
Code Books/Supplies	500
TOTAL PROPOSED	\$ 20,314

Budget Committee Recommendation = \$ 20,314 (7-0-0)

Selectmen Recommendation = \$ 20,314 (3-0-0)

(Based on the amendment to Article 06 to remove the 3% cost of living adjustment from all payroll articles, the revised amount of this Article is \$20,030.) Moved and seconded. Article carried as amended with \$20,030 being raised and appropriated.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of \$15,060 to cover the cost of upkeep and maintenance at the Brownfield Community Center.

Electric	\$ 2,100
Telephone	660
Heating	6,000
Security	300
Custodian	1,000
Building Maintenance & Repair	4,600
Supplies	400
TOTAL PROPOSED	\$ 15,060

Budget Committee Recommendation = \$15,060 (7-0-0)

Selectmen Recommendation = \$15,060 (3-0-0)

Moved and seconded. Article carried as written with \$15,060 being raised and appropriated.

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

ARTICLE 13: To see if the Town will vote to carryover previously approved and unexpended funds used for upkeep and maintenance at the Community Center and to add these funds to the BCC Reserve Account. This Article will remain in effect until revoked or rescinded.

Moved and seconded. Article carried as written.

ARTICLE 14: To see if the Town will vote to carryover previously approved and unexpended funds of \$2,000 to be used for training on the mapping software.

Moved and seconded. Article carried as written with \$2,000 being carried forward.

ARTICLE 15: To see if the Town will vote to carryover previously approved and unexpended funds of \$700 to be used to match the funds granted to the Town by the Henney Foundation in order to preserve and protect the Town's historical documents.

Moved and seconded. Article carried as written with \$700 being carried forward.

ARTICLE 16: To see what sum the Town will vote to raise and appropriate for the Recreation Department Payroll and Benefits.

	<u>30 Hours</u>	<u>35 Hours</u>	<u>40 Hours</u>
Rec. Director (see headings)	\$ 20,475	\$ 23,756	\$ 27,037
FICA Share	1,566	1,817	2,068
Health Insurance	0	9,265	9,265
Retirement	0	713	811
TOTAL PROPOSED	\$ 22,041	\$ 35,551	\$ 39,181

Budget Committee Recommendation = \$22,041 (7-0-0)

Selectmen Recommendation = \$ 22,041 (3-0-0)

Selectmen Recommendation = \$ 39,181 (1-1-1)

(Based on the amendment to Article 06 to remove the 3% cost of living adjustment from all payroll articles, the revised amounts of this Article are \$21,193 for 30 Hours, \$34,679 for 35 Hours and \$38,334 for 40 Hours.) Moved and seconded. A motion was made and seconded to vote on the first option of 30 Hours by written ballot. This Article carried by written ballot with 74 voting Yes and 17 voting No in favor of 30 Hours with \$21,193 being raised and appropriated.

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of \$7,578 for the overall operation of the Recreation Department.

Advertising	\$ 648
Training & Seminars	800
Transportation	500
Office Supplies & Postage	650
Phone/DSL	1,080

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

Community Activities	900
Sports Equipment/Activities	700
Background Checks/Medical Supplies	500
Dues	500
Grounds Maintenance/Repair	1,000
Miscellaneous	300
TOTAL PROPOSED	\$ 7,578

Budget Committee Recommendation = \$7,578 (7-0-0)

Selectmen Recommendation = \$7,578 (3-0-0)

Moved and seconded. Article carried as written with \$7,578 being raised and appropriated.

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of \$3,323 for the purpose of Water Recreation.

Swim Instructor Pay	\$ 1,600
FICA (7.65%)	123
Beach/Water Equipment	1,000
Docks	600
TOTAL PROPOSED	\$ 3,323

The Selectmen and Budget Committee recommend taking \$3,323 from the Water Reserve Account to fund this Article.

Budget Committee Recommendation = \$3,323 (7-0-0)

Selectmen Recommendation = \$3,323 (3-0-0)

Moved and seconded. Article carried as written with \$3,323 being taken from the Water Reserve Account.

ARTICLE 19: To see if the Town will vote to raise and appropriate \$70,650 to meet the third year's payment (out of ten) on the loan for the new fire truck and new town garage.

Moved and seconded. Article carried as written with \$70,650 being raised and appropriated.

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of \$151,571 for the Public Works Department Payroll and Benefits.

Public Works Director	\$ 37,800
Overtime	4,090
Road Crew	61,102
Overtime	4,406

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

Additional Labor	4,017
Health Insurance	28,397
Retirement	3,236
FICA Share (7.65%)	8,523
TOTAL PROPOSED	\$151,571

Budget Committee Recommendation = \$151,571 (5-0-2)
Selectmen Recommendation = \$151,571 (3-0-0)

(Based on the amendment to Article 06 to remove the 3% cost of living adjustment from all payroll articles, the revised amount of this Article is \$147,984.) Moved and seconded. Article carried as amended with \$147,984 being raised and appropriated.

ARTICLE 21: To see if the Town will vote to raise and appropriate the sum of \$160,792 for the overall operation of the Public Works Department.

Telephone & DSL	\$ 1,300
Electricity	2,352
Heating Oil	2,500
Vehicle Fuel – Diesel	32,500
Vehicle Fuel – Gasoline	3,500
Maintenance – Garage	2,000
Maintenance – Office	1,000
Maintenance – Fire Protection	500
Maintenance – Vehicles	22,000
Maintenance – Radios	500
Tool Replacement	1,000
Screen Sand/Salt	50,000
Gravel	12,000
Culverts	2,500
Cold Patch	2,000
Bridge Repair	500
Brush Control	3,000
Signs	500
Calcium	3,000
Parks & Memorials – Mowing	3,240
Parks & Memorials – Porta Pots	1,500
Parks & Memorials – Electricity	200
Erosion Control	500
Safety Equipment	300
Drug & Alcohol Testing	500
Training	500
Uniforms	3,400
Miscellaneous	1,500
Road Sealing	6,000

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

Guardrails	500
TOTAL PROPOSED	\$160,792

Budget Committee Recommendation = \$160,792 (6-0-1)
Selectmen Recommendation = \$160,792 (3-0-0)

Moved and seconded. Article carried as written with \$160,792 being raised and appropriated.

ARTICLE 22: To see if the Town will vote to raise and appropriate \$13,000 towards road improvements.

Budget Committee Recommendation = \$13,000 (6-0-1)
Selectmen Recommendation = \$13,000 (3-0-0)

Moved and seconded. Article carried with \$13,000 being taken from Excise Taxes.

ARTICLE 23: To see if the Town will vote to raise and appropriate \$5,650 towards slope repair on Hampshire Road at Durgins Mill (intersection with Porter Road).

Budget Committee Recommendation = \$5,650 (5-0-2)
Selectmen Recommendation = \$5,650 (3-0-0)

Moved and seconded. Following a motion to amend and then a withdrawal of the amendment, a motion was made and seconded to table this Article. Motion carried.

ARTICLE 24: To see if the Town will vote to raise and appropriate \$85,000 toward the purchase of a plow truck to replace the 1999 F550.

Budget Committee Recommendation = \$85,000 (4-1-2)
Selectmen Recommendation = \$85,000 (1-1-1)

Moved and seconded. Article carried with \$40,000 being taken from the Capital Improvement Account – PW Vehicles and \$45,000 being raised and appropriated.

ARTICLE 25: To see if the Town will vote to raise and appropriate the sum of \$20,000 to be added to the Capital Improvement PW Equipment Account. (If ARTICLE 24 passes, this Article will be passed over.)

Budget Committee Recommendation = did not vote
Selectmen Recommendation = \$20,000 (3-0-0)

This Article was passed over.

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

ARTICLE 26: To see if the Town will vote to raise and appropriate \$151,355 towards paving.

The Selectmen recommend taking \$5,500 from the Transfer Station Reserve Account to pay for the portion of the paving to be done at the Transfer Station, taking \$50,000 from URIP and raising and appropriating \$95,855.

Budget Committee Recommendation = \$151,355 (4-2-1)
Selectmen Recommendation = \$151,355 (3-0-0)

Moved and seconded. Following several motions to amend this Article, a motion was made and seconded to table this Article until the end of the meeting. Motion carried.

ARTICLE 27: To see if the Town will vote to move \$10,000 from the Transfer Station Reserve Account to be split equally between the Capital Improvement Building and Fire Truck Accounts.

Moved and seconded. Article carried as written with \$10,000 being transferred from the Transfer Station Reserve Account to be split equally between the Capital Improvement Building and Fire Truck Accounts.

ARTICLE 28: To see if the Town will vote to raise and appropriate \$123,267 for the Transfer Station Payroll and overall operating expenses.

Manager	\$ 15,169
Attendants	16,808
AVRRDD	35,000
Oxford County Recycling	5,093
Demo/Bulky Waste Disposal	22,000
Tire Disposal	2,000
Steel Disposal	1,600
Freon & Mercury Disposal	0
Propane Disposal	600
North Conway Incinerator	14,000
Hazardous Waste	300
Sludge Maintenance	1,000
Electricity	500
Telephone	450
Health & Safety	400
Uniforms	1,700
Heat (Propane)	1,400
Licensing	700
Miscellaneous/Mileage	800
Supplies	100
Maintenance & Repair	1,200
FICA Share (7.65%)	2,447

Fire Chief Compensation	\$ 2,472
FICA Share (7.65%)	189
Member Compensation	13,364
FICA Share (7.65%)	1,022
Volunteer Firefighters Insurance	900
Electric	1,100
Heating Oil	2,500
Training	2,000
Vehicle Fuel	5,000
Safety Gear	2,000
Dues	600
Telephone	450
Building Maintenance	2,000
Vehicle Maintenance	5,500
Equipment	5,500
Office Expense	200
Computer & Software	500
Special Accounts	
Emergency Preparedness	100
Hydrants	250
Fire Hose	500
Hepatitis Vaccine	100
TOTAL PROPOSED	\$ 46,247

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

Budget Committee Recommendation = \$43,586 (6-0-1)

Selectmen Recommendation = \$43,586 (1-1-1)

Budget Committee Recommendation = \$46,247 (7-0-0)

Selectmen Recommendation = \$46,247 (3-0-0)

(Based on the amendment to Article 06 to remove the 3% cost of living adjustment from all payroll articles, the revised amount of this Article is \$45,752.) Moved and seconded. Because Article 29 carried as written, the amount of this Article was reduced to \$43,168. Article carried as amended with \$43,168 being raised and appropriated.

ARTICLE 31:

To see if the Town will vote to raise and appropriate \$29,616 for the following Out-Of-Town Organizations.

Organization	Funding Request	BC Rec*	BC Vote	Selectmen Rec**	Selectmen Vote
American Red Cross	\$ 500	\$ 300	4-3-0	\$ 250	3-0-0
Androscoggin Home Care	750	250	4-3-0	250	3-0-0
Community Concepts	2,750	1,500	6-0-1	2,000	3-0-0
Eastern Slope Airport	500	500	5-1-1	250	3-0-0
Families in Crisis	200	0	6-0-1	0	3-0-0
Fryeburg Rescue	18,833	18,833	6-1-1	16,000	3-0-0
Greater Bridgton Lakes Chmbr	200	0	7-0-0	0	3-0-0
Home Health Visiting Nurse	725	275	4-3-0	300	3-0-0
R.E.A.C.H. (Rape Crisis)	250	0	5-2-0	100	3-0-0
Saco River Corridor Comm.	300	300	5-2-0	150	3-0-0
Seniors Plus	674	350	6-1-0	350	3-0-0
Senior Transportation Prgm	175	0	6-0-1	0	3-0-0
Tee for Two	200	200	6-0-1	0	3-0-0
Tri-County Mental Health	1,500	1,000	7-0-0	750	3-0-0
Western Maine Veterans	175	175	7-0-0	175	3-0-0
White Mtn Comm Health	1,884	1,400	6-0-1	1,200	3-0-0
TOTAL PROPOSED	\$29,616	\$24,283		\$21,775	

*The Budget Committee votes on the Budget Committee's Recommendation not on what was requested.

**The Selectmen vote on the Selectmen's Recommendation not on what was requested.

Budget Committee Recommendation = \$24,283 (see above votes)

Selectmen Recommendation = \$21,775 (see above votes)

As a point of reference, the actual BC Recommendation for the following Out-of-Town Organizations were: American Red Cross = \$200, Eastern Slope Airport = \$0 and Tee for Two = \$0. Moved and seconded. A motion was made and seconded to vote on the Selectmen's Recommendation and to amend the Fryeburg Rescue line

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

item to \$18,833 up from \$16,000 for a total to be raised and appropriated of \$24,608. Amendment carried.

ARTICLE 32: To see if the Town will vote to raise and appropriate the sum of \$24,400 for the support of the following In-Town Organizations.

Organization	Funding Request	BC Rec*	BC Vote	Selectmen Rec**	Selectmen Vote
Historical Society	\$ 500	\$ 300	6-1-0	\$ 400	3-0-0
Brownfield Public Library	16,000	16,000	4-2-1	10,000	2-1-0
Pine Grove Cemetery	3,000	3,000	7-0-0	3,000	3-0-0
Burnt Meadow Brk Cemetery	900	900	7-0-0	900	3-0-0
Brownfield Food Pantry	4,000	2,000	4-3-0	4,000	3-0-0
TOTAL PROPOSED	\$24,400	\$22,200		\$18,000	

*The Budget Committee votes on the Budget Committee's Recommendation not on what was requested.

**The Selectmen vote on the Selectmen's Recommendation not on what was requested.

Budget Committee Recommendation = \$22,200 (see above votes)

Selectmen Recommendation = \$18,000 (see above votes)

As a point of reference, the Total Proposed under the Selectmen's Recommendation should be \$18,300. Moved and seconded. Several attempts to amend this Article failed and a motion was again made and seconded to vote on the Selectmen's Recommendation. A motion was then made and seconded to vote on this Article by written ballot. Article carried by written ballot with 32 voting Yes and 23 voting No. Motion carried with \$18,300 being raised and appropriated.

ARTICLE 33: To see if the Town will vote to increase the General Assistance line item under the **non-fixed** administrative expenses of the Town to \$5,500 from \$3,500. (This Article will be passed over if the Food Pantry gets the \$4,000 they requested in ARTICLE 32.)

Budget Committee Recommendation = did not vote

Selectmen Recommendation = \$5,500 (3-0-0)

Article was passed over.

ARTICLE 34: To see if the Town will vote to authorize the Selectmen to apply up to \$300,000 of other income (surplus) received by the Town during the 2010/2011 fiscal year (principally excise taxes, interest on delinquent taxes, state reimbursement income and Selectmen's overlay) to reduce the overall amounts to be granted and raised for fiscal year 2011/2012, thereby lowering the taxes needed to be raised by the Town.

Moved and seconded. Article carried as written.

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2011 – JUNE 30, 2012**

ARTICLE 35: To see if the Town will vote to charge seven percent (7%) interest annually on taxes (and amounts owed to the Town) not paid by November 15, 2011 and May 15, 2012.

Moved and seconded. Article carried as written.

ARTICLE 36: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at three percent (3%) for the fiscal year.

Moved and seconded. Article carried as written.

ARTICLE 37: To see if the Town will vote to hold its' Annual Town Meeting on Tuesday, June 5, 2012 and Wednesday, June 6, 2012.

Moved and seconded. A motion to amend this Article to change the date of Wednesday, June 6 to Saturday, June 9 failed. Article then carried as written.

ARTICLE 38: To see if the Town will vote to increase the property tax levy limit established for the Town by State law, in the event that the municipal budget approved under the preceding articles results in a tax commitment greater than this property tax levy limit.

Moved and seconded. Article carried as written.

ARTICLE 26: After being tabled until the end of the Meeting, this Article was brought back up for discussion. An amendment was made to raise and appropriate \$83,000 towards paving taking \$5,500 from the Transfer Station Reserve Account to pave at the Transfer Station and taking \$50,000 from URIP and \$27,500 from Excise Tax Revenue to repair Sam Brown Hill Road and to pave half of Shepherds River Road. Article carried as amended with the above recommendation.

A motion was made and seconded to adjourn. Motion carried and meeting adjourned at 10:55 P.M.

As a point of interest, 105 voters were in attendance at the open portion of Town Meeting.

The Town of Brownfield, Maine by:

A true copy, Attest: Wanda L. Bartlett
Wanda L. Bartlett, Town Clerk

Date: June 14, 2011